



What is kept, what is not

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Fictional document

Fictional document — demonstration example

This document is produced by the Blue Lemon Agent website to illustrate what an AI agent hands to its users. The companies, matters, amounts and people in it are invented. It has no legal, accounting or commercial value.

Fictional document, produced for demonstration. **An authority's mail contains requests for help, challenges, personal circumstances.** A sorting tool that kept everything would become a register of residents.

Item	Kept?	Why
Arrival date	Yes	Starting point of time limits
Department routed to	Yes	Finding where a letter went
Reason for the routing	Yes	Explaining a sorting decision
Case reference	Yes, where there is one	Attachment
Correction and its reason	Yes	Fixing the taxonomy
Sender profile	No	Would become a register of residents

Item	Kept?	Why
History per person outside an open case	No	Matching runs on cases
Statistics per officer	No	Would make correcting costly
Content beyond the set period	No	Period set by the authority

The only trace that genuinely serves is the one that explains a routing decision. It says why a given letter went to a given department; it describes nobody, and it can be consulted at any time.

What the authority still has to set

Retention period for scanned content: _____ months

Retention period for the routing reason: _____ months

Case-closure date beyond which matching ends: _____

These three periods are not proposed by default: they depend on the authority's archiving obligations and on the nature of the mail received.

Scope of this document: the service operated by Blue Lemon Agent. For an agent deployed at your premises, the applicable location is that of the architecture set out in the quotation and verified before commissioning; local execution is announced only for the configuration explicitly described and accepted in the quotation; the applicable isolation depends on the deployment mode set out in the quotation, no dedicated isolation being presumed; the encryption mechanisms in transit and at rest, their components and key management are those documented for the architecture chosen; roles and permissions are configured and accepted for the identities and systems actually connected; the events logged, their content, their retention period and who may access them are defined for the deployment chosen.