Summary — 214-page report

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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14 findings · 9 recommendations · fictional document

Fictional document — demonstration example

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Fictional document, produced for demonstration. **The recommendations the report makes and the findings that might call for others are kept apart.** A summary that mixes them makes the report say what it did not write.

Subject

Pages 3 to 9. Evaluation of a national scheme and its local application, over 2022-2025.

The 14 findings retained, with their page

#	Finding	Page
1	The scheme is applied unevenly across territories	p. 22
2	Average times vary by a factor of 4 between authorities	p. 31
3	Monitoring data is incomplete in 6 cases out of 42	p. 44
4	Staff training was not funded	p. 58

#	Finding	Page
5	The tools used differ from one territory to another	p. 67
6 to 14	9 further findings	pp. 74 to 156

The 9 recommendations, as the report words them

Pages 158 to 174. They are reproduced in the full summary with their original numbering and no rewording — a reworded recommendation stops being quotable.

The 4 useful appendices, and why the other 7 are not

Appendix	Content	Useful?	Why
1	Composition of the sample	**Yes**	**Gives the size of the authorities observed**
3	Table of allocations	**Yes**	Reusable figures
4	Deadlines	**Yes**	**Contains the 15/09 deadline**
9	Glossary	**Yes**	Terms used in the body
2, 5, 6, 7, 8, 10, 11	Methodology, bibliography, correspondence	No	No reuse for the authority

The three absences

Absence	Expected because	Consequence
Costing of the recommendations	An evaluation report usually carries one	**No recommendation is budgeted**
Implementation timetable	The report makes 9 recommendations	One deadline only, in an appendix
Authorities under 3,500 residents	**The scope on p. 5 includes them**	**None was observed**

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