Up-to-date procedure — zero views

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Fictional document

Fictional document — demonstration example
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Fictional document, produced for demonstration. **It is not ignored: it cannot be found.** Officers apply the document they hold, which is exactly the behaviour asked of them.

Version	Published	Views since June	Where it is opened from
Current	**11/06/2026**	**0**	**—**
Previous	14/09/2024	**~4 a week**	**Attachments to 2024-2025 emails**

An attachment is faster to find again than to search for. That is the whole mechanism: nobody goes back to the source because the document is already there, in a familiar email thread.

What the two versions say differently

Point	2024 version	June 2026 version

Time to pass on	5 days	**3 working days**
Documents required	6	**5**
Receiving department	Department A	**Department A or B depending on the reason**

The two measures proposed

Measure	Effect	The data guarantee
Flag on opening an out-of-date version	**The reader sees a newer one exists, with both dates**	**The flag shows for that reader alone, and nothing about it is kept**
Notify when an update is published	**Those who opened the old one in 12 months are notified**	**The list serves the send and vanishes with it**

The second measure requires knowing who to write to at the moment of writing, and nothing more. The list serves the send and vanishes with it: keeping it would produce per-officer reading tracking, which this page refuses everywhere else.

> **Request a demo with your own documents**
> This document is a fictitious example. To see the agent work on your own documents, request a demo from its page.
> https://bluelemonagent.ai/en/secteur-public/solutions/onboarding-et-formation-continue-des-agents

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