Morning watch — 4 flags

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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Fictional document — demonstration example

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Fictional document, produced for demonstration. **No participant is measured, no opinion is attributed.**

#	Flag	On what	Handling
1	**41% of actions with no owner**	**840 actions**	**Marked "owner to be confirmed", read at the top of the next meeting**
2	**23 of 60 meetings with no decision or action**	**60 meetings**	**Counted by type, without comment**
3	**3 of 7 agenda items not reached**	**Agendas**	**"Not reached" section, with the number of carries**
4	**Request for speaking time per participant**	**—**	**Declined**

What the minutes guarantee you

What the agent guarantees	What you gain
The recording is erased as soon as the minutes are approved	**Nothing survives that could be replayed for something else: your meetings keep the free speech that makes them useful**
Minutes, not a full transcript	**You re-read what was decided rather than everything that was said, and no verbatim circulates in the company**
Decisions and actions carry a name; opinions and objections do not	**People can still hesitate aloud in your meetings, and that is exactly what makes a meeting worth holding**
The 41% of actions with no owner arrive marked "owner to be confirmed", read at the top of the next meeting	**Across 840 actions, those with no name show up in one line: the owner is named in the room, and they do get named**
What is counted is meetings and actions	**Your teams adopt the tool instead of guarding against it — the condition for them to put their actions into it**

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> https://bluelemonagent.ai/en/entreprises/cas-usage/agent-synthese-de-reunions-suivi-dactions

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