



Three hundred and forty-four ownerless actions

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840 actions · fictional document

Fictional document — demonstration example

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Fictional document, produced for demonstration. **It is a chairing problem, not a drafting one.**

Phrasing found	Owner?
"Check with the supplier"	None
"Follow up on this"	None
"This should be clarified"	None

What became of the 344	Count
Completed, almost always because somebody took them on	61
Reappearing unchanged	283
Average number of reappearances	2.4

Naming somebody in a meeting means asking them, in front of the others, at a moment when the agenda is pressing. The impersonal avoids that moment.

What the agent does

Action	Done?
Record the action as it was said	Yes
Mark it "no owner", visibly	Yes, in the minutes
Assign it on its own initiative	No

Effect in six weeks	Value
Share of ownerless actions, before	41%
After being read at the top of the meeting	12%

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