



Morning watch — 4 flags

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Fictional document — demonstration example

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Fictional document, produced for demonstration. **The second flag grows with every run**: that is what sets its chase at twelve hours, against forty-eight for the first and seven days for the last.

#	Flag	What triggered it	Scope	Recipient	Chase
1	47 proofs of delivery not scanned	Delivered shipments with no scan	12 over 30 days old	Operations	48 h
2	Haulier with no goods insurance	Certificate expired 29/07	14 consignments in 9 days	Haulage manager + director	12 h
3	8 haulage lines above the agreed rate	12% gap with one subcontractor	€2,840	Purchasing	7 days

#	Flag	What triggered it	Scope	Recipient	Chase
4	Operating licence falling due	Due in 47 days	The whole operation	Director + accountant	7 days

The fourth flag looks distant and is not. Renewal requires financial standing evidence the accountant produces in three weeks: the 47 days become 26 usable days, and they start today.

Flag 2 — the 14 consignments

Period	Consignments carried	Declared value	Incident?
30/07 to 02/08	5	≈ €68,000	No
03/08 to 05/08	6	≈ €91,000	No
06/08 to 07/08	3	≈ €44,000	No
Total	14	≈ €203,000	None

No incident occurred, and that is the only good news in the flag. It does not reduce its scope: the exposure was real for nine days, and it continues while the haulier is on the road.

Proposed chases

Flag	Without action	Then
2	Reminder at 12 h	Director at 24 h
1	Reminder at 48 h	Director at 96 h
3 and 4	Reminder at 7 days	Director at 14 days
All	—	Weekly summary, by subject

The summary is sorted by subject and not by driver. A list of missing proofs by name gets you scans; it does not get you the run sheets that let you find the other thirty-five.

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