



What is kept, what is not

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Fictional document

Fictional document — demonstration example

This document is produced by the Blue Lemon Agent website to illustrate what an AI agent hands to its users. The companies, matters, amounts and people in it are invented. It has no legal, accounting or commercial value.

Fictional document, produced for demonstration. **No supplier ranking is produced.** It would be built on gaps most of which are not their doing, and it would say more about your processes than about them.

Item	Kept?	Why
The invoice	Yes	Retracing a payment
The documents matched and the result	Yes	Justifying an approval
Gaps flagged and what became of them	Yes	Understanding a hold
Holds and their release	Yes	Who released, and on what
The date	Yes	Chronology
Statistics per approver	No	Would make checking costly
Individual approval time	No	Same reason
Supplier ranking	No	The gaps are not their doing

What the monthly summary contains

Content	What it indicates
Types of gap	Where the process buys badly or receives badly
Discounts taken and lost	An amount, and the delay that cost it
Holds released and their reason	What is being held wrongly

The second row is the one that stands up best to a finance director: it gives an amount and the exact cause of that amount, without implicating anyone.

To be set by the company

Retention period for matches and their documents: _____ months

Retention period for holds and their reason: _____ months

Scope of this document: the service operated by Blue Lemon Agent. For an agent deployed at your premises, the applicable location is that of the architecture set out in the quotation and verified before commissioning; local execution is announced only for the configuration explicitly described and accepted in the quotation; the applicable isolation depends on the deployment mode set out in the quotation, no dedicated isolation being presumed; the encryption mechanisms in transit and at rest, their components and key management are those documented for the architecture chosen; roles and permissions are configured and accepted for the identities and systems actually connected; the events logged, their content, their retention period and who may access them are defined for the deployment chosen.