



Council meeting — record of decisions and draft minutes

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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A two-hour meeting · fictional document

Fictional document — demonstration example

This document is produced by the Blue Lemon Agent website to illustrate what an AI agent hands to its users. The companies, matters, amounts and people in it are invented. It has no legal, accounting or commercial value.

Fictional document, produced for the demonstration. **The record of decisions is available the same evening, the draft minutes the next morning.** The town hall secretary corrects them; **she no longer writes them.**

The record of decisions

What is entered	Detail
Agenda item	In the order of the meeting
Outcome of the vote	Adopted, rejected, withdrawn, deferred
The figures	For, against, abstentions
Councillors who did not take part in the vote	By name — the entry most often forgotten when you write eight days later
Proxies	Who held whose

The attribution rule, and why it protects the municipality

Nature of the words	Attributed?	Reason
Vote, resolution, decision	Yes, by name	They bind; they must be attributed
Contribution entered in the minutes at a councillor's request	Yes	The agent flags every time a councillor asked for it during the meeting
Hesitation, objection, floor exchange	No	What searches carries no name — a debate is not a decision

The counter the minutes will never carry — and why

Indicator	Produced?	Reason — mechanical, not moral
Speaking time per councillor	No	The day it is tracked, it becomes a target: people speak for the counter or keep quiet to stay off it
Number of contributions per elected member	No	The minutes would stop describing the meeting and start describing the reaction to the counter
Attendance and proxies	Yes	Attendance is not a performance counter: it determines whether the meeting is valid

What it changes for residents

Measure	Before	After
Draft minutes available	11 days after the meeting	The next morning
Publication deadline set by the standing orders	Met 5 times out of 11	Met 11 times out of 11

Measure	Before	After
Record of decisions to councillors	With the minutes	The same evening, as a draft in the secretary's mailbox

The evening record waits for you as a draft and goes with one click. Across the year's eleven meetings, the councillors would have had it ten days earlier on average — and the residents who call the next day to know what was decided would have had their answer before calling. **The mailing to elected members goes out from the town hall secretary: that is what makes it a communication from the municipality.**

For the municipality to settle

Form chosen for the minutes (contributions reported / summarised): _____

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