Procedure notes to review

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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Fictional document — demonstration example

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Fictional document, produced for demonstration. Sorting by age is mechanical; judging urgency is not, and stays with the practice.

Note	Last reviewed	Months elapsed	Consultations / month	Stale reference found
Patient transport	14/03/2024	29	41	Yes — form reference
Care received abroad	08/11/2023	33	27	Yes — form and contact
Record request by a patient	22/01/2024	31	18	No
Patient with no registered doctor	05/09/2024	23	16	No
Direct billing — special cases	19/12/2023	32	14	Yes — fee schedule

Note	Last reviewed	Months elapsed	Consultations / month	Stale reference found
Attendance certificate	30/07/2024	24	9	No
Cancellation by the practice	11/02/2024	30	7	No
Letter to a colleague	26/04/2024	27	6	No
Request by a beneficiary	03/10/2023	34	4	Yes — list of supporting documents

What would be automated, on your approval

Trigger	Recipient	Chase	Summary
18 months without review	Whoever approved the note	after 30 days	Monthly, to the coordinating doctor
Stale reference found	Whoever approved the note	after 15 days	Monthly, to the coordinating doctor

No note is rewritten or withdrawn. An out-of-date procedure stays visible and stays marked as such: making it disappear would leave reception with no answer at all, which is worse than a dated one.

Request a demo with your own documents

This document is a fictitious example. To see the agent work on your own documents, request a demo from its page.

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