



Mock audit — the 22 applicable indicators

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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Fictional document — demonstration example

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Fictional document, produced for the demonstration. **The 22 indicators are those applying to a provider of training actions**: the national quality framework counts 32, of which 10 are specific to apprentice training centres and do not concern this organisation.

State	Indicators	What is missing	Effort
Covered	17	—	None
Expired evidence	3	Evidence exists but covers no session from 2026	One hour — re-attaching existing documents
No written evidence	1	Welcoming learners with disabilities: the practice exists, the writing does not	One management signature
Gap already flagged	1	Stakeholder feedback limited to learners	One management decision

The five, in the order they should be taken

Rank	Subject of the indicator	Why this rank	What is already prepared
1	Stakeholder feedback	Already flagged at the previous audit: an untreated gap contaminates a second one, continuous improvement	3 questionnaires, 27 funder responses compiled
2	Welcoming learners with disabilities	The practice exists and can be demonstrated: the risk is not being able to show it	One-page procedure + 14 dated cases
3	Learner needs assessment	Expired evidence, fixable without producing anything	41 assessments from 2026 recovered
4	Assessment of learning	Expired evidence, fixable without producing anything	63 grids tied in
5	Trainer qualifications	Depends on a third party replying: launch early, close late	9 requests for updated CVs, to be read over

The ranking is not the framework's, it is the ranking of effort and risk. Three of the five gaps close with documents the organisation already holds: **what was missing was not the work, it was the attachment.** The other two are not waiting for time, they are waiting for a decision.

Date of the quality officer's review of the file: _____

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