What the agent does on its own, and the log

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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3 reversible actions, 7 acts reserved to your staff · fictional document

Fictional document — demonstration example

This document is produced by the Blue Lemon Agent website to illustrate what an AI agent hands to its users. The companies, matters, amounts and people in it are invented. It has no legal, accounting or commercial value.

Fictional document, produced for the demonstration. **Three actions, not one more, and each of them can be withdrawn with a word.** Everything else waits for a request or a sign-off. This is the page to hand to the data protection officer.

The three actions

Action	Frequency	The reverse is true too	Withdrawal
Indexing newly digitised records and enhancing older records	**Every night**	**A record removed from the digitised holdings disappears from the index at the same hour**	With a word
Preparing annotation matches on the day the notice arrives	**Every day**	**Preparing is doing the work; entering is binding the council — and the manager's sign-off carries it from one to the other**	With a word

Action	Frequency	The reverse is true too	Withdrawal
The week's record to the head of the registration service	**Every Monday**	**It goes to her alone**	With a word

The seven acts reserved to your staff, and what the agent brings to each

The reserved act	Whose job it is	What the agent brings to it
Drawing up a record	**The registrar**	**The draft built, every element with its document — 2 min 30 of checking instead of 15 of production**
Signing a record	**The mayor and the deputy mayors**	**1,736 records signed this year, each on a draft whose every line carried its document**
Entering an annotation	**The service, after sign-off**	**3,240 annotations drafted and matched, signed off at 45 a day**
Issuing a copy or an abstract	**The service, after sign-off**	**14,800 requests sorted, 13,460 ready to go, 1,340 passed back with the letter asking for the missing items**
Correcting a record	**The competent authority**	**62 files built and documented, ready to be put before it**
Giving the content of a record	**In writing, to those entitled to it, once standing has been checked**	**2 days instead of 8**
Appraising a member of staff	**Their line management**	**See below — and what is measured instead**

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Why it is the work that is measured here, and never the person

Step	What happens
1. The indicator is tracked	Everyone finds out that they are being counted
2. It becomes a target	**People go fast**
3. Yet slowness is sometimes exactly what is needed	**A doubtful file, a complex parentage, a bereaved family**
4. The indicator pushes for speed where accuracy is what matters	**That is why what is measured is the work: deadlines met, discrepancies detected, reasons for leaving the workflow**

What is measured instead

Indicator	What it showed this year	What it allows to be decided
Turnarounds held	Entry, issuing, answering the phone	What the service can promise the public
Discrepancies found when files are lodged	43 out of 186 marriage files	Where to strengthen the lodging list
Annotations that left the route, and why	**Exits for an illegible source fell from 41 to 6 after the historic holdings were enhanced**	**Management information, given without putting a single name to it**
Topics that keep coming up on the phone	3,100 calls about how far a request has got	What to publish rather than repeat

The log — what is recorded

Item	Recorded?	Detail

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Request received and channel	**Yes**	Time-stamped
Record consulted	**Yes**	**Its identifier, never its content**
Output prepared and its source	**Yes**	Document, template or notice, with its date
Sign-off	**Yes**	**Who signed off, when, and what was corrected**
Content of the records	**No**	**It stays in your registers — the index does not copy it**
Who may read the log	**The head of the registration service and the data protection officer**	**A line manager has no access: that is the condition for it to remain a security tool and not become a tool for monitoring people**

> **The log is there to answer a person who asks what the council holds about them**, and to prove, if it is disputed, who consulted which record and who signed off which output. **It is proof the service had on none of its previous tools.**

To be set by the council

Log retention period set by the data protection officer: _____ months

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> https://bluelemonagent.ai/en/secteur-public/metiers/agent-ia-officier-etat-civil

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