Draft records — births and deaths

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

Document issued on 09/11/2026

1,454 records a year, 890 annotation notices to issue · fictional document

Fictional document — demonstration example

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Fictional document, produced for the demonstration. **Births and deaths make up 1,454 of the year's 1,736 records** — they are what decides whether staff have the time to talk to families. **The draft arrives built, every element with its document; the registrar's signature is what makes the record authentic and binding.**

Births — 1,240 a year, 890 of them to residents of other councils

Step	What the agent does	What remains with the registrar
Receiving the declaration	**Draft record prepared, each element with the document that establishes it**	The checking

Step	What the agent does	What remains with the registrar
Points calling for judgement	**Flagged: antenatal acknowledgement to be attached, joint declaration on the choice of surname in the file, spelling of a forename differing between the declaration and the parent's document**	**The judgement**
Annotation notices to the parents' councils of birth	**Prepared — 890 times a year**	**Sending them, after sign-off**
Drawing up and signing the record	**Nothing**	**The registrar**

890 times a year, the record the council draws up calls for a letter to another town hall — and it is the kind of letter that gets forgotten on a busy day. Prepared at the moment the record itself is, it goes out the same day: 890 a year, none deferred.

Deaths — 214 a year, and the family is sitting in front of the officer

What is ready during the interview	What it saves the family
The draft record, from the certificate and the documents produced	**Waiting at the counter while it is keyed in**
The list of documents to ask for — copies of the death record for the bank, the employer, the various bodies — **with the number usually needed**	**Three trips back to the counter**
The annotation notice to the deceased's council of birth	**A step the family neither has to know about nor carry out**

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This is the gain that counts most: the fifteen minutes that preparing the record used to take are given back to the interview. **The one moment when the service receives a bereaved family now lasts fifteen minutes longer**, and it is the one item in this document that is worth more than its figure.

The volume, and the time given back

Record	Annual volume	Preparation before	After
Births	**1,240**	15 min	**2 min 30**
Deaths	214	15 min	**2 min 30**
Marriages	186	15 min	**2 min 30**
Acknowledgements of parentage	96	15 min	**2 min 30**
Total	**1,736**	**60% of the record's time**	**10% — 362 hours given back**

> **On a death as on a birth, what is written is final.** It is the registrar who answers for it, and that is why the checking stays whole where the keying in disappears.

To be set by the council

Number of copies of the death record offered to families by default: _____

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