Purchasing and budget — 34 homogeneous families, one overrun

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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3,200 lines sorted, threshold of 1 April 2026 applied · fictional document

Fictional document — demonstration example

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Fictional document, produced for the demonstration. **Both rules quoted are given in the version in force on 27 August 2026, with their reference and the date of the version — that is the only way a purchasing table can still be relied on a year later.**

The two rules that govern the whole table

Rule	Text	What it changes here

The value of the need is assessed by homogeneous family	**Article R2121-6 of the public procurement code: the estimated value of the need is determined by taking into account the total value of the supplies or services that can be considered homogeneous, either because of their own characteristics or because they form a functional unit**	**41 orders of €900 to €3,200, all below the threshold, form a need that is above it**
The threshold for awarding without publication or competition	**Article R. 2122-8 of the same code, in force since 1 April 2026 (Decree no. 2025-1386 of 29 December 2025): estimated value strictly below €60,000 excl. VAT for supplies and services, below €100,000 excl. VAT for works**	**The supplies and services threshold moved from €40,000 to €60,000 excl. VAT: 3 families fall out of the obligation, 1 stays in**

The 3,200 lines sorted into 34 homogeneous families

Homogeneous family	Amount over the year	Orders	Suppliers	Against the threshold in force
Cleaning products	**€63,400 excl. VAT**	**41**	**3**	**Above €60,000 excl. VAT — tender to be launched**
Maintenance of catering equipment	**€47,900 excl. VAT**	**28**	**4**	**Below — second closest, to be watched**
Food bought outside the joint contract	**€44,200 excl. VAT**	96	6	**Below the threshold in force, above the old one**
School trip transport	**€41,600 excl. VAT**	34	5	**Below the threshold in force, above the old one**

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Homogeneous family	Amount over the year	Orders	Suppliers	Against the threshold in force
Office supplies and stationery	€19,600 excl. VAT	63	5	Well below
The other 29 families	All below €19,600 excl. VAT	2,938	191	Well below
Works project of the year	**€38,000 excl. VAT**	**1**	**1**	**Well below the €100,000 excl. VAT**

The financial year rerun on both thresholds

Threshold applied	Families above	Which ones	Consequence
Old threshold — €40,000 excl. VAT	**4**	**Cleaning products, catering maintenance, food outside the joint contract, trip transport**	**4 tenders to run**
Threshold in force since 1 April 2026 (Article R. 2122-8) — exemption only if the value is strictly below €60,000 excl. VAT	**1**	**Cleaning products**	**1 tender to run**

The change of threshold is not a lawyer's nuance: it is worth three tenders the school no longer has to run this year. Someone still had to rerun the 3,200 lines on the right version of the text, at the right date.

What is already written for the family concerned

Document	Content	What is left to the school

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Description of the need	Real quantities drawn from the year's 41 orders, by reference and by month	Check that the need described is the one for the year ahead
Tender rules	On the school's template, deadlines and submission arrangements	Settle the deadlines
Offer evaluation grid	**Criteria and weightings proposed, with what each weighting changes on a costed example**	**Settle the criteria — that is a decision, not a calculation**
Timetable	Publication, submission, evaluation, award	Sign and launch

> **Since 21 August 2026, Article 35 of the Act of 22 August 2021 on climate change is applicable: the possibility of selecting an offer on price alone has gone from Article R2152-7 of the public procurement code — a single criterion is now admitted only if it is whole-life cost and takes the environmental characteristics of the offers into account. The evaluation grid therefore already carries the environmental criterion; the school sets its weighting — it is not the agent that chooses the weight of a criterion, it is whoever signs the contract.**

Budget monitoring — the gap flagged at 31 July

Account	Credit opened	Consumed at 31 July	Normal run of the year	Gap
Energy	**€168,000**	**€114,240 — 68 %**	**€97,440 — 58 %**	**+ €16,800**
Servicing and upkeep	€212,000	€119,720 — 56 %	€122,960 — 58 %	− €3,240
Catering — food	€486,000	€277,020 — 57 %	€281,880 — 58 %	− €4,860

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Account	Credit opened	Consumed at 31 July	Normal run of the year	Gap
Whole budget	**€1,840,000**	—	—	**One significant gap only, flagged and documented**

The cause is measured, not assumed: the March tariff revision, which the supply contract provided for and which the credit had not anticipated. **The draft budget amendment is written, with the two possible transfer lines and what each costs elsewhere. The arbitration belongs to the authorising officer and the vote to the governing board; what the agent gives back is the file, ready, not the decision.**

Criteria and weightings settled for the « cleaning products » tender: _____

Budget amendment tabled at the governing board meeting of: _____

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