



The 24 reclamation files — their stage, their dates, what is missing

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Two regimes kept apart, every date backed by its document · fictional document

Fictional document — demonstration example

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Fictional document, produced for the demonstration. **No procedure is opened, no record of abandonment is drawn up, no order is made by the assistant. It keeps the dates, writes the drafts and flags what is missing; the decision belongs to the town council and the mayor.**

The two regimes, kept apart

Regime	What opens it	The time limit to respect	Source
Grant expired and not renewed	The term arriving with no renewal request	Two years after expiry, during which renewal remains possible	Art. L. 2223-15 of the general local authorities code

Regime	What opens it	The time limit to respect	Source
Perpetual grant in a state of abandonment	Thirty years after the deed AND ten years after the last interment	First record notified and displayed, then a second record three years later	Arts. L. 2223-17 and L. 2223-18

Where the 24 files stand

Stage	Files	What the assistant has prepared	What remains to be decided
Age conditions not yet met	5	The date on which each will meet them, file by file	Nothing until then
Conditions met, first record to be drawn up	9	9 draft records on the service's template: condition observed, date, particulars	The record is drawn up by the department
First record more than three years old	6	6 draft second records	Then resolution and order
First record with no trace of notification or display	4	Files TAKEN OUT of the queue; renewed notification and display prepared, with its calendar	Resume the procedure at the right point
Total	24	—	—

The 4 files taken out of the queue are the important point of this table. A reclamation whose notification is not proved is a reclamation a family can overturn — and they would then learn of it through litigation rather than by letter. This removal is not a delay imposed on the department: it is what the department would have lost.

What each file carries — the complete chain

Data	Document that establishes it	Status across the 24 files
Date of the grant deed	Signed deed or page of the bound register	24 of 24
Date of the last interment	Register of grants	24 of 24
First record of abandonment	Record dated and signed	10 of 24 — the other 14 remain to be drawn up
Notification to the successors in title	Acknowledgement of receipt or proof of posting	6 of 10 — the 4 missing had their files taken out
Public display	Certificate of display, dates of posting and removal	6 of 10
Second record	Record dated and signed	0 — 6 files in a position to have one drawn up
Resolution and order	Register of resolutions, mayor's order	0 — no reclamation pronounced this year

The ossuary record — what it carries and why

Article L. 2223-4 of the French general local authorities code requires the municipality to have an ossuary, where exhumed remains are placed, and to keep a record of the names of those who rest there. The ossuary record is kept up to date name by name and date by date, with a reference to the original grant and to the decision that led to the placement. It is the record a family will come to consult in twenty years — and there is no way to reconstruct it afterwards. To date it carries **1,946 names**, of which **212 were linked back to their original grant this year**, during the indexing of the bound registers.

Files taken out of the queue: _____ / 24 — notification resumed on: _____

Records drawn up by: _____ — on: _____

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