The quarterly statement of expiries — 14 grants

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

Document issued on 09/11/2026

11 with successors in title identified, 3 with no known contact · fictional document

Fictional document — demonstration example

This document is produced by the Blue Lemon Agent website to illustrate what an AI agent hands to its users. The companies, matters, amounts and people in it are invented. It has no legal, accounting or commercial value.

Fictional document, produced for the demonstration. **Each case refers back to its register record for checking. The letters are prepared on the service's template; the head of department validates and the mayor signs what must be signed.**

The 14 grants due to expire

Situation	Grants	What is prepared	Point to watch
Successors identified, recent address	**8**	**Reminder letter ready, measured tone, two-year period stated**	—
Successors identified, address more than ten years old	**3**	Letter ready, **backed by a phone call — the number is on the file**	**A letter that comes back is a month lost on a time limit that is running**

Situation	Grants	What is prepared	Point to watch
No known contact, successor found in another file	**2**	**Letter ready, address less than three years old**	The match comes from the deeds and the bound registers
No known contact, no match possible	**1**	**Draft public notice written: plot, display period, date of removal**	**Public notice procedure to be considered, under the by-law**
Total	**14**	**13 letters ready, 1 public notice**	—

The 3 grants listed as « no known contact » were not presented as lost. For each, the original deed, its particulars, the successive interments and the bound registers were reread — and two of them carry a successor's name that still appears in another of your cemetery files, with an address less than three years old. Searching before displaying is not a formality: a public notice is the last resort, not the first reflex.

What each letter carries

Particular	Why it is there	Source
The expiry date	The fact, before the explanation	Register and deed
The two-year period after expiry in which renewal may be requested	**So that the family does not believe itself already out of time**	**Art. L. 2223-15 of the general local authorities code**
The renewal arrangements	So that no step has to be guessed at	Cemetery by-law, art. 9
The documents to be supplied	To avoid a second letter	The service's document list

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Particular	Why it is there	Source
The resolved tariff	**Taken without rewording, extract enclosed**	**Resolution of 18 November 2025**
The service's availability	**The sentence that produces the most replies across the year's 640 letters**	The service's template

What the quarterly statement used to cost, and what it costs now

Stage	Today	After	Who does it
Extracting expiries and checking against the deeds	16 h	**0 h — produced**	The assistant
Finding successors in title and their addresses	14 h	**0 h — produced, with the date of last contact**	The assistant
Drafting the letters	9 h	**2 h 24 — reading**	The grants officer
Laying out the statement and checking it	3 h	**6 h — file-by-file checking**	**The officer and the head of department**
Total per quarter	**42 h — 3 working days for two**	**8 h 24**	**20% of the current time**
Across the 4 quarters	**168 h**	**33 h 36**	**134 hours returned**

> **The next step proposed: moving the statement from three months ahead to twelve. Over the past year, 11 of the 58 expiries were noticed after the date. Twelve months ahead, none of those eleven would have escaped the first**

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letter — and it is the one change in this demonstrator that costs nothing to make.

Statement validated by: _____ — on: _____

Public notice displayed on: _____ — removed on: _____

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This document is a fictitious example. To see the agent work on your own documents, request a demo from its page.

https://bluelemonagent.ai/en/secteur-public/metiers/agent-ia-gestionnaire-cimetieres

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