Letter templates — rewriting and measurement

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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400 letters rewritten, effect measured at the switchboard · fictional document

Fictional document — demonstration example

This document is produced by the Blue Lemon Agent website to illustrate what an AI agent hands to its users. The companies, matters, amounts and people in it are invented. It has no legal, accounting or commercial value.

Fictional document, produced for the demonstration. **Making a letter readable does not mean thinning out what protects the claimant:** mandatory notices, routes and time limits for appeal and template references are taken word for word.

The four moves of the rewrite

Move	Before	After
Amount and date	Third paragraph	**At the top — a family is looking for two things: how much, and by when**
Structure	One block of twelve lines	**One idea per paragraph, short sentences, active voice**
Wording	“It will be appropriate for transmission to be effected”	**“You must send us”**

Move	Before	After
What to do	Scattered through the text	**At the end, as a list, with the date expected**
Abbreviations	Used as they stand	**Spelled out on first use**

What is taken word for word, and what that protects

Item	Regime
Mandatory notices	**Taken word for word**
Routes and time limits for appeal	**Taken word for word from the office's template**
References and template numbers	Kept, with their version

The measurement, across 400 rewritten letters

Measure	Before	After
Calls received within 10 days to understand the letter	**27%**	**11%**
Families concerned	—	**64 households who understood first time what was being asked of them**
Time to produce a letter	12 minutes	**3 minutes of review**

The gain is not only hours saved at the switchboard. A letter understood first time means a document filed on time, an entitlement granted on time, and a call that never happens. **Readability is a condition of access to rights, not a question of style.**

The next step proposed

Extension	Coverage	Decision

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The eleven most-sent templates	**74% of the office's letters**	**Approved one at a time, each editable in a word**

For the office to settle

Templates approved for rewriting: _____

Request a demo with your own documents

This document is a fictitious example. To see the agent work on your own documents, request a demo from its page.

https://bluelemonagent.ai/en/secteur-public/metiers/agent-ia-gestionnaire-caf

Scope of this document: the service operated by Blue Lemon Agent. For an agent deployed at your premises, the applicable location is that of the architecture set out in the quotation and verified before commissioning; local execution is announced only for the configuration explicitly described and accepted in the quotation; the applicable isolation depends on the deployment mode set out in the quotation, no dedicated isolation being presumed; the encryption mechanisms in transit and at rest, their components and key management are those documented for the architecture chosen; roles and permissions are configured and accepted for the identities and systems actually connected; the events logged, their content, their retention period and who may access them are defined for the deployment chosen.

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