September — enrolment lists, roll numbers, rotas and supervision ratios

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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9 schools, 96 classes, 2,340 pupils, 972 out-of-school sessions checked · fictional document

Fictional document — demonstration example

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Fictional document, produced for the demonstration. **Allocating pupils between classes is the head teacher's responsibility, not the town's:** the assistant produces enrolment lists and roll numbers, never a class composition.

Projected roll numbers by school — and the 4 gaps worth a conversation

School	Pupils enrolled	Classes	Change on last year	Point to flag
Jules-Ferry nursery	214	8	+4.4%	—
Jules-Ferry primary	**318**	**13**	**+11.2%**	**Gap above 10% — to raise with the inspectorate**

School	Pupils enrolled	Classes	Change on last year	Point to flag
Les Tilleuls nursery	168	6	−2.1%	—
Les Tilleuls primary	**246**	**10**	**−12.4%**	**Gap above 10% — to raise with the inspectorate**
Camille-Claudel nursery	192	7	+1.6%	—
Camille-Claudel primary	**288**	**12**	**+10.6%**	**Gap above 10%**
Du Parc nursery	156	6	+3.2%	—
Les Sources nursery	**184**	**7**	**−10.7%**	**Gap above 10%**
Les Sources primary	574	27	+0.9%	—
Total	**2,340**	**96**	—	**4 gaps above 10%**

The 4 gaps above 10% are flagged in July, not in September. That is the only window in which a conversation with the schools inspectorate about opening or closing a class can still have an effect — **in September it produces a statement of fact. The list of children subject to compulsory education that the mayor must keep is produced in the same pass**, current and dated.

The out-of-school rotas — 36 weeks, 9 schools, 972 sessions

Session	Sessions checked	Children booked (average)	Ratio applied	Under-supervised sessions

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Before-school care	324	412	**1 to 14 (under 6) · 1 to 18 (6 and over)**	**0**
Lunch break	324	1,486	1 to 14 · 1 to 18	**0**
After-school care	**324**	**688**	1 to 14 · 1 to 18	**7 — all on Thursday evening**
Total	**972**	—	—	**7**

Supervision ratios for out-of-school childcare are set by article R. 227-16 of the French social action and families code — one leader for ten children under six and one for fourteen above. The relaxed ratios of one to fourteen and one to eighteen applied here are those made available by the Vaubrières local education plan adopted on 4 July 2025: it is your own dated local act that grounds them, not a custom. **The day the local education plan is not renewed, the 972 sessions are recalculated at the standard ratios and I tell you, before September, how many leaders are missing.**

The 7 under-supervised sessions — flagged in July

School	Day	Children booked	Leaders planned	Leaders required	Shortfall
Jules-Ferry primary	**Thursday evening**	**94**	**5**	**6**	**1**
Les Sources primary	**Thursday evening**	**128**	**6**	**8**	**2**
Total across the 7 sessions	—	—	—	—	**3 leaders to recruit or redeploy**

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The two schools concerned are those where supervised study and after-school care overlap on Thursdays. This is not a rota failure: it is a calendar effect nobody sees until the children are there. **Flagging it on 8 July rather than 5 September changes the date on which recruitment can start** — and that two-month shift is the difference between a post filled and a post left vacant.

What September used to cost, and what it costs now

Work	Today	After	What really changes
Enrolment lists by school and year group	44 h	**6 h**	Sent to the head teacher on 25 August, complete
Projected roll numbers and year-on-year comparison	22 h	**4 h**	**The 4 gaps above 10% identified**
Out-of-school rotas and supervision ratios	62 h	**16 h**	**The 7 under-supervised sessions flagged in July**
Total	**128 h**	**26 h**	**102 hours returned — and three weeks down to four days**

Lists sent to the 9 head teachers on: _____ — by: _____

Under-supervised sessions resolved: _____ / 7 — as at: _____

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