



Morning watch — 4 flags

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Fictional document — demonstration example

This document is produced by the Blue Lemon Agent website to illustrate what an AI agent hands to its users. The companies, matters, amounts and people in it are invented. It has no legal, accounting or commercial value.

Fictional document, produced for demonstration. **The second flag looks least pressing and is the most constrained**: a 62-day window, and an eight-week lead time at the certification body. Six usable days remain.

#	Flag	What triggered it	Real deadline	At stake	Recipient
1	14 certificates not issued	Session closed 27/06	—	Final payment from 2 funders	Registry
2	Surveillance audit not booked	Window stated on your certificate	62 d – 56 d lead time = 6 d	Certification	Management + quality lead
3	Trainer with no signed contract	3 sessions, the last on 04/08	—	The trainer's payment	Administration + the trainer

#	Flag	What triggered it	Real deadline	At stake	Recipient
4	Survey response rate at 31%	Sending tool changed 02/06	—	Representativeness	Quality lead

The third flag also goes to the trainer. They are the one waiting to be paid, and an unsigned contract penalises them before it penalises the provider. Telling them is not a courtesy: it is what gets it signed.

Flag 2 — where the count comes from

Element	Value	Source
End of the audit window	In 62 days	Dates stated on your certificate
Advertised appointment lead time	8 weeks	Certification body's page
Real margin to call	6 days	—

The window end date is read off the provider's own certificate, not inferred from a general rule. Arrangements vary between certification bodies: reciting them from memory would produce a false countdown, which is worse than no countdown.

Proposed chases

Flag	Without action	Then
1 and 3	Reminder at 48 h	Management at 96 h
2	Reminder at 24 h	Management at 48 h
4	Reminder at 7 days	Monthly report
All	—	Weekly summary, by subject

The summary is sorted by subject, never by trainer or learner. A list of missing certificates by name would circulate assessment results inside an administrative message.

Scope of this document: the service operated by Blue Lemon Agent. For an agent deployed at your premises, the applicable location is that of the architecture set out in the quotation and verified before commissioning; local execution is announced only for the configuration explicitly described and accepted in the quotation; the applicable isolation depends on the deployment mode set out in the quotation, no dedicated isolation being presumed; the encryption mechanisms in transit and at rest, their components and key management are those documented for the architecture chosen; roles and permissions are configured and accepted for the identities and systems actually connected; the events logged, their content, their retention period and who may access them are defined for the deployment chosen.