



Dashboard — two months of support to the DPO role

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Document issued on 24/09/2026

Vireval · 1 July to 31 August 2026 · fictional document

Fictional document — demonstration example

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Fictional document, produced for the demonstration. The volumes, deadlines and errors reported are invented — **including those unfavourable to the agent, published here because a report containing none is not a report.**

What was produced

Flow	Volume	Detail
Record of processing activities	96 sheets up to date	18 created, 14 corrected, 64 confirmed unchanged
Impact assessments	2	Camera-based customer counting; internal whistleblowing channel
Rights requests	41 handled	41 within the one-month deadline — 28 access, 9 erasure, 4 objection

Flow	Volume	Detail
Personal data breaches	1	Assessed, notified at H+11 out of 72 hours
Processing contracts	41 reviewed	35 complete, 6 to revisit

The time given back, and how it is counted

Item	Hours given back	What stays with the DPO
Searching the systems (rights, register)	104 h	Judging what is provided
Shaping the sheets and the files	61 h	Settling each sheet
Reconstructing timelines and documents	32 h	Assessing the risk
Tracking deadlines and reminders	21 h	Setting priorities
Total	218 h	More than six weeks on a 35-hour basis

The figure in hours is the reference figure; the conversion illustrates it.

Single legal basis: 35 hours a week, 151.67 hours a month, 1,607 hours a year.

Rounded down.

What went wrong, and what was fixed

Fact	Cause	Fix	Measured effect
3 of the 18 proposed sheets rejected by the DPO	—	—	—

Fact	Cause	Fix	Measured effect
of which 2 duplicates	Grouping done on the application account name, not on the vendor	Grouping by vendor since 12/08	7 sheets proposed since, 0 duplicates
of which 1 operation stopped in June	Document read without accounting for the contract end date	Contract end date added to the criteria	Checked on the 41 contracts reviewed
11 pointless deadline alerts in the first week	Alert set on the signature date, not the review date	Rule revised on 08/07	0 pointless alerts since

What I propose for the coming month

Proposal	What it brings	Decision
Rewrite the privacy notices on the 12 customer forms	Each notice derives from a settled sheet: it is accurate by construction	To approve
Connect the processor review to the contract vault	A signed contract opens its review sheet the same day	To approve
Automatic purge of inactive loyalty accounts	Actually applies the settled period instead of announcing it	Held until the period is settled

Proposals approved: _____

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