The year in review — 1,260 hours returned, 3 automatic actions, the role matrix

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Service logs over 12 months · fictional document

Fictional document — demonstration example

This document is produced by the Blue Lemon Agent website to illustrate what an AI agent hands to its users. The companies, matters, amounts and people in it are invented. It has no legal, accounting or commercial value.

Fictional document, produced for the demonstration. **Every line is checkable against one of the service's logs** — the only way to hold a review in front of an executive board. **The measurement covers topics, queues and lead times, never what a named librarian does.**

The 1,260 hours, item by item

Item	Annual volume	Before	After	Hours returned
Weekly monitoring bulletins	**48**	**15 h 36 of collection and formatting (60% of 26 h)**	**3 h 07 (12%)**	**599 h 02**
Topic monitoring	**27 × 12 months**	**1 h of raw trawling per topic per month (20% of 5 h)**	**24 min (8%)**	**194 h 24**

Item	Annual volume	Before	After	Hours returned
Documentary searches	**1,240**	**32 min of actual searching (10% of a 5 h 20 circuit)**	**25 min (8%)**	**132 h 16**
Keeping guides and procedures current	27 guides + 148 procedures	310 h a year	103 h 20	206 h 40
Targeted impact alerts	96	1 h 45	25 min	128 h 00
Total	—	—	—	**1,260 h 22**

1,260 h 22, rounded down: 1,260 hours. On the statutory working-time basis — **1,607 hours a year, 151.67 hours a month, 35 hours a week** — that is **more than eight months of work**, or **more than thirty-six weeks**, returned to a three-person service. **Rounding is taken downwards:** a gain rounded up is a gain a chief executive can dispute. **No post cut, no post created.**

Lead times held, and what actually arrived

Indicator	Before	After	Where it is checked
Documentary search	**3 days**	**Within the minute**	Request log
Flagging a text with an impact	**9 days AFTER publication, on average**	**15 days BEFORE entry into force**	Circulation log
Impact texts arriving after entry into force	**5**	**0**	**Circulation log reconciled against effective dates**

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Indicator	Before	After	Where it is checked
Acknowledgements of alerts	**Not measured**	**91 out of 96 — the 5 without acknowledgement are named, with their service and their date**	**Acknowledgement log**
Outdated citations in the collection	Reconciled once a year	**214 dealt with: 31 corrected in guides and procedures in service, 165 in other documents, 18 marked « historical » by their authors**	Log of marks and lifted marks
Circulations without a named signature	—	**0 across 48 bulletins and 96 alerts**	Signature log

> **The acknowledgement rate is the indicator a monitoring service most often lacks: it measures not what was SENT, but what ARRIVED. 91 alerts out of 96 were acknowledged; the remaining 5 are named, with their service, their date and their channel. They are the ones that will say whether to change addressee, channel or wording** — and that is a conversation to have with the department concerned, not a statistic to display.

The three actions the agent takes without asking

Action	What it does	How it comes undone	What it protects

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1 — Qualified search acknowledgement	**Every search request receives, within the minute, the scope retained and the sources that will be queried**	**The requester widens or narrows it with a word; the exchange stays in the log**	**The back-and-forth happens BEFORE the search — 118 searches reworked over the year, 5 new topics born of them**
2 — « To check » mark on a collection document	**Any document one of whose cited texts has moved is marked and flagged to its author, with the replacement proposal**	**The author lifts the mark with a word, with their reason and their date**	**The agent NEVER amends a collection document: it marks, it proposes, the author decides — that is how the 18 historical citations stopped coming up**
3 — Nightly trawl of the 41 sources	**The draft bulletin is assembled every night, dated, with the sift and the reasons for setting items aside**	**The bulletin never goes out on its own: it waits for the head of service's signature, and can be taken back with a word until it has gone**	**The regularity of the monitoring, without ever automatic circulation**

Everything else waits for a named decision

Act	Who decides	What the agent brings
Circulating a bulletin to the 210 subscribers	**The head of the documentation service**	The dated draft, with the sift and its reasons
Sending an alert to a service	**The head of the documentation service**	The alert, its three dates, its named addressee and the checking already done

Act	Who decides	What the agent brings
Amending a guide or a procedure	**The document's author, then the head of service**	The replacement paragraph drafted, with the text that justifies it
Opening or closing a monitoring topic	**The chief executive**	The topic's yield: publications retained, alerts produced, acknowledgement rate
Circulating an interpretation of a text	**The legal team**	The cross-reference, done, dated and sourced — never the conclusion
Opening access to a department or a member municipality	**The chief executive's office**	The proposed role, what it would see, and a review date

The role matrix — who sees what, and until when

Role	What it sees	What is not open to it	Review date
Department officer	**The bulletins and alerts for their topics, and the collection within their scope**	Other departments' topics, deliberations in progress	**Annual review**
Member municipality	**The bulletins for shared responsibilities and the alerts that concern it**	**The agglomeration's internal notes and deliberations in progress**	**Annual review**
Legal team	**The case-law / guide cross-references, across the whole collection**	—	Annual review

Role	What it sees	What is not open to it	Review date
Documentation service	**The whole collection, the 41 sources and the read log**	Residents' files and staff files — never open	Annual review
Access opened for a project	The project's scope	—	**Closes when the project closes, unless decided otherwise**

A measurement the agent can produce, and recommends you do not install as it stands: the number of notes produced per librarian. It is not prohibited — an employer's power to monitor is recognised, under the conditions the French data protection authority sets out: **proportionality, prior information of staff, consultation of the competent body, the local social committee in the local civil service**; and the EU AI Act places it under **Annex III, point 4 — high risk, obligations applying from 2 December 2027, regulated and not prohibited. The reservation is MECHANICAL: a note counter per librarian becomes a target, and the first thing that distorts is the SIFT. More is retained in order to produce more, the bulletin swells, and the 210 subscribers — of whom only 46 read it to the end — stop reading it altogether. The selection would be lost along with the measurement. Instead: measurement by TOPIC — flagging lead time, share of publications retained, acknowledgement rate. One exception, and it is not one: whoever signs a bulletin is named and dated. A signature is not a counter.**

The next step proposed — the yield of the 27 topics

Finding over 36 months	Topics	What decision it opens

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Topics that produced no alert	**3**	**Close them, merge them, or widen their vocabulary — that is a decision, not a consequence**
Topics that produced 41 alerts between them	**2**	**Split them so the addressee is more precise**
Topics with average yield	22	Unchanged
What the agent brings	—	**Per topic: share of publications retained, alerts produced, acknowledgement rate. The service decides.**

Review presented to the executive board by the head of the documentation service, on: _____

Topics closed, merged or split following the review: _____

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This document is a fictitious example. To see the agent work on your own documents, request a demo from its page.

https://bluelemonagent.ai/en/secteur-public/metiers/agent-ia-documentaliste-veille

Scope of this document: the service operated by Blue Lemon Agent. For an agent deployed at your premises, the applicable location is that of the architecture set out in the quotation and verified before commissioning; local execution is announced only for the configuration explicitly described and accepted in the quotation; the applicable isolation depends on the deployment mode set out in the quotation, no dedicated isolation being presumed; the encryption mechanisms in transit and at rest, their components and key management are those documented for the architecture chosen; roles and permissions are configured and accepted for the identities and systems actually connected; the events logged, their content, their retention period and who may access them are defined for the deployment chosen.

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