



The three automatic actions, their withdrawal, and the role matrix

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Configuration in force, log of reworks and freezes · fictional document

Fictional document — demonstration example

This document is produced by the Blue Lemon Agent website to illustrate what an AI agent hands to its users. The companies, matters, amounts and people in it are invented. It has no legal, accounting or commercial value.

Fictional document, produced for the demonstration. **Three actions, not one more, and all three come undone. Everything else waits for a named decision** — this is the page to produce the day the council asks what the agent does without being asked.

The three actions the agent takes without asking

Action	What it does	How it comes undone	What it protects
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1 — Qualified acknowledgement	Every figure request receives, within the minute, the scope that will be used and the data cut-off date	The requester replies that this is not their scope: the request goes back out with theirs, and the exchange stays in the log	The relationship with the requester: they know at once whether they will get the answer to THEIR question — 74 requests reworked over the year, 6 indicator sheets born of those reworks
2 — Put into checking	Any figure that trips one of the scope rules in service goes to checking instead of going out for release	An officer sets it aside with a word; the figure goes back out for release with the reason and the date of the set-aside	Credibility in the chamber — and the set-aside reasons give, the following quarter, the rules to tighten
3 — Nightly refresh and freeze	The 11 indicators are refreshed every night on data cut off at the previous evening, with the cut-off date at the top	A dashboard freezes with a word on the date the summons goes out — and thaws with the same word	The figure no longer moves between summons and sitting: elected member and department talk about the same value

Each of the three is reversible, and the reverse holds in all three cases. A reworked request goes back out with the requester's scope; a set-aside figure goes back out for release; **a frozen dashboard thaws. A freeze is not a closed door** — it is a still frame you choose, and leave once the sitting has passed.

Everything else waits for a named decision

Act	Who decides	What the agent brings
Releasing a figure outside the finance department	The director of finance and performance	The figure, its scope, its cut-off date, its query and its records
Opening a dashboard to a department or an elected member	The chief executive's office	The proposed role, what it would see, and a review date
Approving a paper put to committee	The chief executive's office	The draft paper, sourced record by record
Transmitting a statutory report	The mayor	The indicators extracted, dated, with their query
Creating or altering an indicator	The director of finance	The written sheet, its scope, and the measurement of what it would change across the history
Switching a control rule on or off	The director of finance	The written rule, run across 36 months, with its confirmed share
Exporting data out of the system	The chief executive's office	The list of what would be exported, and to whom

The role matrix — who sees what, and until when

Role	What it sees	What is not open to it	Review date
Elected member of the finance committee	Aggregates of the main budget and the 3 ancillary budgets, execution by department, the 11 indicators	No named line, no individual file, no HR data below a grouping of 5 staff	End of term, or end of the committee concerned

Role	What it sees	What is not open to it	Review date
Elected member of another committee	The aggregates within that committee's scope	The rest	Same
Operational department	Its own scope in detail, and the authority's aggregates to place itself	The detail of other departments	Annual review
Finance and performance department	All aggregates, the detail of every department, the read log	Payslips, sickness reasons, bank details	Annual review
Chief executive's office	All aggregates and the read log	Same	Annual review
Any one-off opening for a committee	That committee's scope	—	Closes when the committee has passed, unless decided otherwise

Every consultation is logged — date, role, reason, object consulted — and **every opening carries a review date. An access right without a review date is an access right that gets forgotten**, and a role matrix that is never revisited ends up opening more than the authority intended. **The quarterly thirty-minute review brings the list of access rights that served no purpose: the decision to close belongs to the chief executive's office, the list comes from the agent unasked.**

Role matrix settled by the chief executive's office, on: _____

Access review frequency — proposed at three months — set at: _____

Scope of this document: the service operated by Blue Lemon Agent. For an agent deployed at your premises, the applicable location is that of the architecture set out in the quotation and verified before commissioning; local execution is announced only for the configuration explicitly described and accepted in the quotation; the applicable isolation depends on the deployment mode set out in the quotation, no dedicated isolation being presumed; the encryption mechanisms in transit and at rest, their components and key management are those documented for the architecture chosen; roles and permissions are configured and accepted for the identities and systems actually connected; the events logged, their content, their retention period and who may access them are defined for the deployment chosen.