



Delegation of signature — the named counter acts

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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8,400 acts a year, assembled in 40 seconds · fictional document

Fictional document — demonstration example

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Fictional document, produced for the demonstration. *A delegation of signature is the mayor's order entrusting a named officer with the power to sign listed acts, for a stated term. It is a written mandate, capped, dated and withdrawable with a word — and that is what makes it possible to say yes without giving anything up.*

The counter acts, and their volume

Act	Annual volume	Covered by the delegation in force	Added by the draft order
School and after-school enrolment certificates	3,900	Yes	—
Acknowledgements of receipt of claims	2,800	No	Yes, by name

Act	Annual volume	Covered by the delegation in force	Added by the draft order
Summons to appointments and committees	1,700	No	Yes, by name
Total	8,400	3,900	4,500

What the draft order carries

Clause	Content
List of acts	Closed and named: acknowledgements of receipt of claims, summons to appointments and committees. No act is added without a new order
Designated officer	By name, with their post — and their deputy in case of absence
Term	One year, with the end date stated on the order
Withdrawal	Revocation by the mayor, with no reason to give, taking effect immediately
Publicity	Publication and display, like any mayor's order

What the agent assembles, act by act

Element	Where it comes from	What stays blank
Body of the act	The department's template in force	—
Resident's identity and address	The file's documents	—
File reference and issuing department	Resident relationship system	—

Element	Where it comes from	What stays blank
Date of signature	—	Left blank — entered on the batch
Signatory's name	—	Left blank — the delegated officer

What it shifts, across the year's 8,400 acts

Stage	Before	After	Who does it
Assembling an act	6 minutes	40 seconds	The agent prepares
Signature	One act at a time, between two residents	In batches of 50, 3 minutes a batch	The delegated officer
Handing a certificate to a resident	4 days	The same day, at the counter	2,100 direct handovers over the quarter, with no return for a wrong reference

The draft order fits on one page and adds no act the mayor has not named.

Once signed it takes effect the next day — and the counter's mornings go back to the residents standing in front of it.

For the town to settle

Delegated officer designated and their deputy: _____

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