



Snag clearance requests — Mareuil

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3 snags · fictional document

Fictional document — demonstration example

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Fictional document, produced for demonstration. **Clearing these three snags is what releases the retention**, not chasing it. All three are costed, none is programmed.

#	Snag (minutes of 14/02/2026)	Nature	Estimated cost	Duration	Repair date
1	Skirting alignment defect — entrance hall	Finishing repair	€480	½ day	To be filled in
2	Movement joint unfinished — first-floor corridor	Finishing repair	€390	½ day	To be filled in
3	Waterproofing upstand, plant terrace	Technical repair	€1,850	1 day	To be filled in

Proposed repair dates: snag 1/...../..... · snag 2/...../..... · snag 3/...../.....

€2,720 of repairs is blocking €38,200 of retention. That ratio is the only argument a site manager needs to programme three half-days they have been putting off for six months.

What accompanies each request

Document	Snag 1	Snag 2	Snag 3
Extract from the handover minutes	Yes	Yes	Yes
Photograph of the snag	Yes	Yes	Yes
Photograph after repair	To be produced	To be produced	To be produced
Contractor's certificate	To be signed	To be signed	To be signed

The last two rows are empty because the repair has not happened. They appear anyway: a clearance request sent without an after photograph comes back, and the clock restarts.

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