



Answer to a volunteer — travel expenses

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Fictional document

Fictional document — demonstration example

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Fictional document, produced for demonstration. **The second half of the question has no written answer**, deliberately: it concerns a tax mechanism whose rules the agent does not recite.

What your resolution of 14/02/2024 says

Point	Content
Rates	Set by the resolution, article 2
Procedure	Monthly expense claim, submitted before the 5th of the following month
Documents	Travel receipt or signed statement of mileage
Approval	Treasurer

What is passed to the treasurer, and not answered

The volunteer asks whether waiving reimbursement gives her an entitlement. The mechanism exists and assumes the reimbursement is due to her first: you cannot waive

what you never claimed. The rate, the ceiling and the exact formalities of the waiver do not appear in this answer — they belong to a body of doctrine the agent does not recite, and which an association is well advised to have confirmed.

Four volunteers have asked the same question since January. None has had a written answer. That is not an individual oversight: it is the sign that a note is missing.

Scope of this document: the service operated by Blue Lemon Agent. For an agent deployed at your premises, the applicable location is that of the architecture set out in the quotation and verified before commissioning; local execution is announced only for the configuration explicitly described and accepted in the quotation; the applicable isolation depends on the deployment mode set out in the quotation, no dedicated isolation being presumed; the encryption mechanisms in transit and at rest, their components and key management are those documented for the architecture chosen; roles and permissions are configured and accepted for the identities and systems actually connected; the events logged, their content, their retention period and who may access them are defined for the deployment chosen.