



Morning watch — 4 flags

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Fictional document — demonstration example

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Fictional document, produced for demonstration. **The fourth flag is the quietest and the costliest.** A procedure that receives nothing produces no visible error and no complaint: it produces an absence.

#	Flag	What triggered it	What it represents	Recipient
4	No submissions for 9 days	12 a day on average, 0 since 29/07	≈ 100 families , term in 3 weeks	Education dept + administrator
1	73% of abandonments at one screen	118 abandonments in 3 weeks	118 applications not filed	Owning department
3	31 incomplete submissions	Missing document not flagged before sending	31 chasers to send	Assessing department
2	Document requested twice	Steps 2 and 4 of the same journey	Irritation, no blockage	Portal administrator

The first row of the table is not the first item of the original list. Ranking is by what each flag costs, and a procedure at zero submissions three weeks before term goes ahead of a screen that makes people give up.

Flag 4 — why it is not the season

Period	Submissions per day	Source
August 2024	9	History
August 2025	11	History
August 2026, before 29/07	12	Submission log
Since 29/07	0	Submission log

Proposed chases

Flag	Without action	Then
4	Reminder at 2 h	Chief executive at 4 h
1, 2, 3	Reminder at 7 days	Chief executive at 14 days
All	—	Weekly summary, by procedure

Scope of this document: the service operated by Blue Lemon Agent. For an agent deployed at your premises, the applicable location is that of the architecture set out in the quotation and verified before commissioning; local execution is announced only for the configuration explicitly described and accepted in the quotation; the applicable isolation depends on the deployment mode set out in the quotation, no dedicated isolation being presumed; the encryption mechanisms in transit and at rest, their components and key management are those documented for the architecture chosen; roles and permissions are configured and accepted for the identities and systems actually connected; the events logged, their content, their retention period and who may access them are defined for the deployment chosen.