Purchasing family sheets — 26 buying departments served

LINDBERGH FORMATION — 16 rue de Maillé, 91310 Montlhéry, France · Companies register (RCS) Evry 817 946 114

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Procedure, documents, calendar and need statement form · fictional document

> **Fictional document — demonstration example**
> This document is produced by the Blue Lemon Agent website to illustrate what an AI agent hands to its users. The companies, matters, amounts and people in it are invented. It has no legal, accounting or commercial value.

> **Fictional document**, produced for the demonstration. **No regulatory amount is given from memory:** the amount below which a contract may be awarded without prior advertising or competition appears **in the version in force, with the text beside it and its date of entry into force**, and it re-flags itself the day it moves.

The four sheets, sent on the first Monday of each month

Purchasing family	What the sheet carries
Works	**Procedure by estimated amount, documents required, lead time, points of attention on lotting**
Supplies	Same, with the thresholds proper to the family
Services	Same

Purchasing family	What the sheet carries
Intellectual services	Same, with the award criteria most used by the authority

The need statement form — the six questions that were missing

Question put to the department	What its absence cost
Quantities	**Technical conditions with no quantity, therefore tenders that cannot be compared**
Term of the contract	An improvised renewal
Whether variants are allowed	**Tenders set aside for want of knowing**
Site constraints	Prices revised during the works
Estimated budget	An estimate rebuilt after the event
Which department will follow performance	**A service rendered nobody certifies**

What the sheets changed, across 118 procurements

Measure	A year ago	Today
Need statements complete first time	**39 %**	**84 %**
Exchanges per procurement	**3.2**	**0.7**
Procurements launched late against the real need	**22**	**4**
Questions put to the procurement service	Reference	**−41 % — the sheet answers before the call**

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The annual procurement calendar is published internally from January: the 26 departments know when their need must be stated, and the service's four officers stop discovering an urgent contract on the day it is already late.

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