Sourced answer — March VAT, Rovel Masonry file

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Every figure with the entry it comes from · fictional document

Fictional document — demonstration example
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Fictional document, produced for the demonstration. Amounts, entries and supplier names are invented. The answer is drawn from **the Rovel Masonry file alone** and is **reviewed by the account manager in charge before any sending**.

Document status on the 12th of the month

Measure	Value	Source
Documents expected for March	148	Deposit history of the previous 3 months
Documents received and matched	146	Deposit portal, matching log
Documents missing	**2**	**Bank movements with no document against them**

The figures, and the entry each comes from

Item	Amount	Source quoted
VAT collected	**€18,642**	Sales journal, entries 2601 to 2688
VAT deductible	**€7,815**	Purchase journal, entries 4102 to 4197
Interim balance payable	**€10,827**	**Interim: the 2 missing documents will move it**

The two missing documents, named and quantified

Document expected	What calls for it	Impact on the balance
Purchase invoice, Sablières Menou, €4,210.00 excl. VAT	Payment of 18/03 in account 512, no invoice against it	**€842 of deductible VAT — 7.8 % of the balance announced**
March business account statement	Bank reconciliation incomplete	Not quantifiable while the statement is missing

The client must know the figure will move, and by how much. That is the difference between information and a number thrown out: a balance announced without reservation and corrected by €842 three days later costs the firm more credibility than it earns.

What the answer contains besides the figures

Element	Why it is there
The chase for the 2 documents, in the same message	**A client who has just read “€842 of deductible VAT” sends the invoice the same day**
The direct portal upload link	Removes the step where the client puts it off until tomorrow
The file's next deadline	Heads off the next question, which would have arrived in eight days
The firm-assistant disclosure and the account manager's name	**The client knows who they are talking to and who to turn to**

Turnaround: this answer used to go out at D+1.8 on average. It is ready in 11 minutes, including the account manager's review. Across the 96 VAT progress requests received each month, this is the firm's costliest source of interruptions.

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