Nine items out of period — restricted, not deleted

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Fictional document

Fictional document — demonstration example

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Fictional document, produced for demonstration. **The agent applies the period set by the note of 03/03/2025 and quotes no article of law.** If the law provides a different period, the law prevails, and that check belongs to the company.

Age of the item	Items	Access restricted	Deleted
Overrun 1 year	**4**	**Yes**	**No**
1 to 3 years	**3**	**Yes**	**No**
More than 3 years	**2**	**Yes**	**No**

Why deletion is signed

Risk	Consequence if the agent is wrong
A date read wrongly	**The item is gone**

Risk	Consequence if the agent is wrong
A live procedure it cannot see	**A useful item is gone**
In both cases	**Nobody will know it existed**

> **An item that should no longer weigh stops weighing, and it still exists until somebody decides.** That is what restriction achieves and deletion does not allow.

What is supplied, one item at a time

Element	Supplied?
The date on the item	**Yes**
The rule from the note applied	**Yes**
The file concerned	**Yes — to HR alone**
The item's content	**No**

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