Source freshness — and the thresholds set by the firm

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Five sources, their last reading, and what exceeding the threshold triggers · fictional document

Fictional document — demonstration example

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Fictional document, produced for the demonstration. The firm, its clients, its documents and its figures were invented; they illustrate a situation common in management consultancy and describe no real client. **An ageing source is not blocked, it is marked.** Cutting off access would punish the firm for an expired subscription; slightly ageing holdings remain far better than none.

State on the morning of the summary

Source	Last read	Threshold set by the firm	State	What the answer carries
Methodology handbook	2 h ago	72 hours	**Within threshold**	Nothing particular
Engagement letters and amendments	2 h ago	72 hours	Within threshold	Nothing particular

Source	Last read	Threshold set by the firm	State	What the answer carries
Engagement files	4 h ago	72 hours	Within threshold	Nothing particular
Engagement management tool	6 h ago	72 hours	Within threshold	Nothing particular
Licensed study library	**9 days ago**	**30 days**	**Access expired 28/05, not renewed**	**“source last read 9 days ago”, in plain words in the answer**

Why marking rather than blocking: on a sector overview, nine days change nothing; on a transaction multiple, they can change everything. **The reader is the one who knows which of the two they hold**, and the information is given so they can decide.

The 12 answers of the quarter that rested on the library

Use	Answers	Sensitivity to ageing
Sector overview in the introduction to a deliverable	7	Low — a sector's structure moves slowly
Transaction multiples	**3**	**High — a multiple is dated**
Market size cited in committee	2	Medium

To decide: renewal takes one purchase order. **Actual use is 12 answers per quarter, 3 of them sensitive** — the decision therefore rests on that use, not on price alone.

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