



Quarterly summary — 555 hours handed back, and the 3,550 searches missed

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The line-by-line detail, causes included · fictional document

Fictional document — demonstration example

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The capture rate, and its three causes

Searches in the quarter	Volume	Share	Cause	What addresses it
Handled by the agent	1,850	34%	—	—
Concerning earlier files never loaded	2,100	39%	Files opened before installation	Loading the 40 most consulted files — addresses 1,300 of the 2,100

Searches in the quarter	Volume	Share	Cause	What addresses it
Direct opening out of habit	980	18%	Habit among the longest-serving consultants	Nothing forced: habit follows the quality of the answer
Concerning the expired library	470	9%	Access not renewed since 28/05	Renewal purchase order

The hours handed back, line by line

Line	Searches	Minutes saved per search	Hours
Finding the passage (60% → 8%)	1,850	13	400 h
Checking the applicable version (35% → 5%)	1,180	7.5	147 h
Comparing two diverging sources (30% → 7%)	150	5.75	14 h
Total	—	—	561 h, brought to 555 h after removing double-counted searches

Conversion, on the statutory basis and rounded down: 555 hours against a monthly basis of **151.67 hours** makes **more than three months of work handed back to the firm in one quarter**. The reference figure remains the **555 hours**; the conversion illustrates it.

The order proposed for the coming quarter

Rank	Action	Searches addressed	Who decides
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1	Load the 40 most consulted earlier files	1,300	Methods team
2	Renew the study library	470	Partners' committee
3	Impose nothing on the 980 direct openings	—	Habit follows quality; it is not decreed

What is not measured, and will not be: how many questions each person asked.
The day that counter exists it becomes a target; the day it becomes a target it stops saying anything about the holdings. What is counted here are documents and answers.

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